



*Civil Aviation Authority of Singapore*

## APPLICATION FORM FOR BALLOON RELEASE IN SINGAPORE

This form may take you 5 minutes to fill in.

You will need the following information to fill in the form:

- A plan showing the location where the balloons will be released.

To: Air Navigation Services Section  
Operations Division  
Civil Aviation Authority of Singapore  
P.O. Box 1  
Singapore 918141  
Fax: 6545 6516

(To be completed by applicant)

<b>Name</b> (Mr / Mrs / Ms / Mdm) :	<b>Contact No</b> :
<b>Designation</b> (if applicable) :	<b>Fax No</b> :
<b>Name and Address of Company</b> (if applicable) :	
<b>Purpose of Release</b> :	
<b>Venue of Release</b> (a location plan indicating exact venue should be attached) :	
<b>Date of Release</b> :	<b>Time of Release</b> : From _____ to _____
<b>Number of Balloons Released</b> :	<b>Size of Balloons Released</b> :

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## NOTES ON BALLOON RELEASE IN SINGAPORE

1. The application form for balloon release in Singapore should be duly completed and submitted to the Civil Aviation Authority of Singapore at least 7 working days before the date of release.
2. A location map indicating the exact venue of balloon release should be attached with the application form.
3. Balloon release shall not be allowed within 5 kilometres of an airport.
4. The maximum number of balloons allowed to be released at any occasion is 500.
5. The size of balloons released should not exceed 30 centimetres in any linear dimension. The balloons shall be released singly and simultaneously. No objects shall be tied or attached to the balloons.
6. The applicant is also required to consult and obtain the necessary clearance from the following authority:  
  
Ops Control Group  
Air Operations Department  
HQ RSAF  
303 Gombak Drive  
#03-23 Singapore 669645  
Attn: CPT Chua Bee Khim  
Tel: 6768 3706  
Fax: 6760 5521
7. For further enquiries, please contact Mr Bala at Tel: 6541 2434 or Ms Kina at Tel: 6541 2435.