



APPLICATION FORM FOR BALLOON RELEASE IN SINGAPORE

This form may take you 5 minutes to fill in. You will need the following information:

- A plan showing the location where the balloons will be released.
- Size of Balloon

Please send completed application form by post, fax or email, giving at least 7 day's notice, to:

Air Navigation Services Section
Air Traffic Services Division
Civil Aviation Authority of Singapore
Singapore Changi Airport
P.O.Box 1, Singapore 918141
Tel: 6541 2434 / Fax: 6545 6516 / Email: balakrishnan_raman@caas.gov.sg

NAME AND ADDRESS OF APPLICANT	
	Tel: Fax: Email:
Name of Contactable Person on site:	Contact No.
PURPOSE OF RELEASE:	
DATE OF RELEASE:	TIME OF RELEASE: FROM _____ TO _____
VENUE OF RELEASE (A location plan indicating exact venue should be attached):	
NUMBER OF BALLOONS RELEASED:	SIZE OF BALLOONS RELEASED:

Signature of Applicant / Date

Company Stamp

Application for Balloon Release in Singapore

Instructions

1. The application form for balloon release in Singapore should be duly completed and submitted to the Civil Aviation Authority of Singapore at least 7 working days before the date of release.
2. A location map indicating the exact venue of balloon release should be attached with the application form.
3. Balloon release shall not be allowed within 5 kilometres of an airport.
4. The maximum number of balloons allowed to be released at any occasion is 500.
5. The size of balloons released should not exceed 30 centimetres in any linear dimension. The balloons shall be released singly and simultaneously. No objects shall be tied or attached to the balloons.
6. The applicant is also required to consult and obtain the necessary clearance from the following authority:

Ops Control Group
Air Operations Department
HQ RSAF
303 Gombak Drive
#03-23
Singapore 669645
Tel: 6768 3706
Fax: 6760 5521

7. For further enquiries, please contact Mr Bala at Tel: 6541 2434 or Ms Siti at Tel: 6541 2435.