

# APPLICATION FORM

SAR-21 Approval of Organisation (Please tick ✓ as appropriate)



Civil Aviation Authority of Singapore  
Republic of Singapore

- Design Organisation Approval       Production Organisation Approval  
 Grant    Renewal    Extension    Change of Particulars or Company

CAAS Approval No: AWI/ \_\_\_\_\_

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1 Organisation's registered name and number:

2 Address(es) requiring approval:

3 Mailing Address(es):

4 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

5 Summary of activities including scope of approval:

6 Details of any variation sought:

7 Name and Designation of the proposed Accountable Manager:

8 Name and Designation of the senior person(s) responsible for design/production control and quality assurance:

9 Staff with authority to sign design approvals with signature (please provide separate list):

10 Staff with authority to certify an authorised release certificate or statement of conformity with signature and stamp (please provide separate list):

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## Declaration by Accountable Manager

I hereby declare that the particulars given on this form are true in every respect and based on these particulars, I apply for the grant/renewal/extension/change of particulars or company\* of an Organisation Approval.

\_\_\_\_\_  
Date & Stamp

\_\_\_\_\_  
Signature of Accountable Manager

\*Delete where inapplicable

For the initial grant, this application form must be accompanied by the Organisation Exposition Document and the associated personnel resumes on Form CAAS(AW)22.

All applications should be accompanied by the fee stated in the Twelfth Schedule of the Air Navigation Order.

Application shall be submitted to: **Civil Aviation Authority of Singapore, Airworthiness & Flight Operations Division, Singapore Changi Airport P O Box 1, Singapore 918141, Republic of Singapore.**

In case of insufficient space, the applicant may attach additional loose sheets to this application form.

**Note: Please enclose a cheque or money order for the fee in Singapore dollars payable to “Civil Aviation Authority of Singapore”. Payment by foreign cheque/draft and telegraphic transfer should include all agent and correspondent Banks’ charges. For telegraphic transfer (our bank account no. 0-702023-025, Citibank N.A., Singapore) please notify us the bill no., Bank’s remittance no., and value date. Interest charge at 9% p.a. will be levied on overdue amount. No official receipt will be issued except for cash payment.**