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| **Notes to applicant**1. **General**
	1. This form may take you about 30 minutes to fill in.
	2. Please ensure form is correctly filled and the applicable fee is fully paid. Incomplete/incorrect form or/and inadequate payment will lead to delays in processing your application. In case of insufficient space, the applicant may attach additional loose sheets to this application form.
	3. Completed form and supporting documents are to be submitted to one of the following addresses:

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| **Mailing address** | **Office address (for hand delivery)** |
| Civil Aviation Authority of Singapore,Airworthiness / Flight Operations Division,Singapore Changi Airport P O Box 1,Singapore 918141. | Civil Aviation Authority of Singapore,Airworthiness / Flight Operations Division,4th Storey North Finger Pier, Unit No. 047-029, Singapore Changi Airport Terminal 2. |

* 1. The applicant and other appropriate staff should subscribe to the CAAS Email Notification Service (ENS) for CAAS regulations and circulars updates.
1. **Fees**
	1. The fees payable for this purpose are prescribed in Paragraph 1, AMC 21.455(a) of the Singapore Airworthiness Requirements Part 21 (SAR-21).
	2. Please note that all applicable fees are in **Singapore dollar (SGD)**.
2. **Payment**
	1. Cheque or money order shall be made payable to “Civil Aviation Authority of Singapore”. All bank charges are to be borne by the payer.
	2. Payment by bank draft or telegraphic/wire transfer should be made to our account as follows:

Bank Name:                 DBS Bank LtdBank code:                   7171Branch code:                003Account no:                  0039186673Account name:             Civil Aviation Authority of SingaporeSwift code:                   DBSSSGSGAddress of Bank:         12 Marina Boulevard, DBS Asia Central, Marina Bay Financial Centre Tower 3,  Singapore 018982* 1. All bank charges and correspondent bank/agent fees, i.e., the remittance amount, your bank charges, as well as all the other banks' (Intermediary and Beneficiary banks, etc.) shall be borne by the applicant and the Beneficiary receives full payment.
	2. Please arrange with your bank to debit your account for payment of all charges to prevent deduction of any bank charges from the remittance amount.
	3. Please provide the necessary payment details, including your organisation name and purpose of payment (e.g., For STSO App <Article’s description>.)
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**You do not need to submit this page with your application form.**

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| **Part I – Particulars of Applicant** |
| Name of Applicant : Click here to enter text. | Designation : Click here to enter text. |
| Email : Click here to enter text. | Tel : Click here to enter text. |
| **Part II – Particulars of Organisation** |
| Name of Organisation : Click here to enter text. |
| Address : Click here to enter text. |
| Mailing Address (if differ from above) : Click here to enter text. |
| CAAS Design Organisation Approval No. (*if applicable*) : AWI/DOA/ |
| EASA Design Organisation Approval (DOA) reference or alternative procedures to DOA (ADOA). (*if applicable*) : Click here to enter text. |
| Will you be engaging a CAAS POA : Choose an item.If yes, please provide CAAS Production Organisation Approval No. : Click here to enter text.  |
| EU/ EASA Production Organisation Approval (POA) reference (*if applicable*) : Click here to enter text. |
| **Part III – Details of STSO Article** |
| Description : Click here to enter text. |
| Model and Part Number(s) : Click here to enter text. |
| Applicable Airworthiness Design Standards for Article (refer to SAR21.760) : Click here to enter text. |
| Deviations from any Airworthiness Design Standards : Click here to enter text. |
| Is this an amendment to an existing STSO approval number : Choose an item. If yes, please kindly state the STSO approval number and approval issued date : Click here to enter text. |

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| **Part IV – Others (please fill in where applicable)** |
| **For this STSO application, do you at the same time hold other Authorities’ approval(s)?** Choose an item. |
| If yes, please check the relevant boxes of the type of approval received and submit a copy of this approval together with this application : [ ]  FAA TSO [ ]  ATSO Authorisation [ ]  EASA ETSOA  [ ]  Others: Please describe in more details : Click here to enter text. |
| If no, please kindly indicate, along with this STSO application, will you be also : |
| 1. Applying for FAA Letter of TSO design approval (LoDA) : Choose an item.

For the application of FAA LoDA, it is necessary to provide the following information :1. Letter addressed to FAA;
2. A copy of all the technical data required by the TSO;
3. All proposed deviations;
4. State of Conformity;
5. Evidence of import

*FAA LoDA does not constitute an installation approval for the TSO appliance on an aircraft. The installer must obtain installation approval from their civil aviation authority for use on an aircraft registered under that authority.* |
| 1. Applying for an ATSO Authorisation : Choose an item.

For the application of ATSO, it is necessary to provide the following information :1. A copy of all the technical data required by the ATSO/ TSO;
2. Description of your quality system in detail specified in regulations 21.143 and 21.144 of the CASR and it’s means to demonstrate this compliance;
3. A series of minor change in accordance with 21.611 of the CASR, if it is anticipated

Is this an amendment to an existing ATSO Authorization : Choose an item. If yes, please kindly fill in these details : [ ]  Major [ ]  Minor Click here to enter text.*It is necessary to notify CAAS on any change to an ATSO Authorisation.* |
| 1. Applying for an EASA eTSOA : Choose an item.

For the application of EASA ETSO, it is necessary to provide the following information :1. EASA Form FO-ETSOA.000034;
2. EASA POA;
3. Required technical data stated in the applicable airworthiness design standards and including a Declaration of Design Performance (DDP);
4. Declaration of compliance to EASA ETSO standard and date of applicable ETSO;
5. All deviations to ETSO Standards

*EASA ETSO Authorisation does not infer an EASA installation approval. In addition, it is necessary to notify CAAS on any changes introduced to the issuance of an ETSO Authorisation.* |
| **Part V – Applicant Submission Checklist (Please check the applicable boxes)** |
| **Supporting documents to be submitted together with this application form** | **Yes** | **\*No** |
| Payment advice/instructions for telegraphic/wire transfer attached **OR** cheque attached |[ ] [ ]
| Cover Letter |[ ] [ ]
| Certification Plan |[ ] [ ]
| ***The items indicated below are necessary for applicants with an ETSO Authorization*** | **Yes** | **\*No** |
| EASA ETSOA  | [ ]  | [ ]  |
| Required technical data as stated in applicable airworthiness design standards including Declaration of Design Performance (DDP), etc | [ ]  | [ ]  |
| EASA DOA or ADOA certificate | [ ]  | [ ]  |
| EU/EASA POA | [ ]  | [ ]  |
| EASA statement of the article meeting applicable STSO effective at the date of application to CAAS | [ ]  | [ ]  |
| **For all items indicated with a “No”, please kindly state the reason(s) :**Click here to enter text. |

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| **Part VI – Applicant Declaration**  |
| I hereby declare that the particulars given on this form are true in every respect and based on these particulars, I hereby apply for a STSO Certificate of Approval. I require a FAA Letter of TSO Design Approval / CASA ATSO / EASA eTSO (delete where applicable) and enclose additional data as necessary.I agree to pay all costs relating to the investigation of this application in accordance with paragraph 8 of the Air Navigation Order.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of Applicant & Company Stamp Date (Day / Month / Year) |

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| **For Official Use** |
| Fee Payable :  | Cheque No. : | Receipt No. : |
| Received by :Authorised Collection Officer(Name Stamp & Signature) |  Date (Day / Month / Year) |
| CAAS Approval Reference : |
| Remarks : |
| The approval of this application is \*recommended / not recommended. |
| Airworthiness Engineering Officer(Name Stamp & Signature) |  Date (Day / Month / Year) |