

18TH IAFPA AIRCRAFT RESCUE AND FIRE-FIGHTING CONFERENCE 2018
9 – 11 MAY 2018

ADMINISTRATIVE NOTE

Event Name	18 TH IAFPA Aircraft Rescue and Fire-Fighting Conference 2018
Dress Code	Conference – Business Suit Welcome Reception & Gala Dinner – Smart Casual
Event Details	<p><u>Date</u> 9 - 11 May 2018</p> <p><u>Timings</u> 1900 hrs to 2230 hrs for 9 May 2018 0830 hrs to 2230 hrs for 10 May 2018 0930 hrs to 1730 hrs for 11 May 2018</p> <p><u>Venue</u> Sim Kee Boon (SKB) Auditorium Singapore Aviation Academy (SAA) No. 1 Aviation Drive, Singapore 499867 (See Annex A for details)</p>
Contact Persons	Mr Nazri Bamadhaj Tel: (65) 6540 6260 or Email: nazri_bamadhaj@caas.gov.sg Mr Adrian Lim Tel: (65) 6540 6371 or Email: adrian_lim@caas.gov.sg

18TH IAFPA AIRCRAFT RESCUE AND FIRE-FIGHTING CONFERENCE 2018
9 – 11 MAY 2018

Event Details:

Welcome Reception

Wednesday, 9 May 2018 at 1900 hrs

Grand Hyatt Singapore

Address: 10 Scotts Road, Singapore 228211

Time	Programme
1815 hrs	<p>Transport from Village Hotel Changi (VHC) to Grand Hyatt Singapore</p> <p>There would be a 45-seater coach leaving VHC at 1815 hours to reach Grand Hyatt Singapore at 1900 hours. There would be a Transport In-Charge (IC) on board who will facilitate the boarding process and should there be insufficient seats, the second 45-seater coach will be activated.</p>
1815 hrs	<p>Transport from SAA to Grand Hyatt Singapore</p> <p>This is the second 45-seater coach that departs from SAA at 1815 hours to reach Grand Hyatt at 1900 hours. If need be, this second coach may make a detour to VHC to pick up any remaining delegates.</p>
1900 hrs	<p>Welcome Reception at Grand Hyatt Singapore</p> <p>Dress Code: Smart Casual</p> <p>Delegates must register with Christine and/or Chloe (both from SK Rosenbauer, our Platinum Sponsor) at the reception table on the ground floor so that they will be given a lanyard.</p> <p>The lanyard serves as an identification for the catering staff who will only serve those with lanyards. Besides finger food served from 1900 to 2130 hours, there will be free flow of beer, red wine, white wine, soft drinks, tea and coffee. There would be no food served after 2130 hours but drinks will continue for another 10 minutes.</p> <p>Any delegates wanting to drink anything else other than beer, red wine, white wine, soft drinks, tea and coffee, will need to self-order and pay directly to the hotel.</p>
2130 hrs	<p>End of Welcome Reception</p>
2140 hrs	<p>Complimentary Transport from Grand Hyatt Singapore to Village Hotel Changi (VHC)</p> <p>There would be two 45-seater coaches departing from Grand Hyatt Singapore at 2140 hours to transport the delegates back to VHC. Delegates who wish to explore Singapore's night life on their own are most welcome to do so and should make their own transport arrangements back to their hotel.</p>
Annexes	Annex B – Location Map of Grand Hyatt Singapore

18TH IAFPA AIRCRAFT RESCUE AND FIRE-FIGHTING CONFERENCE 2018
9 – 11 MAY 2018

Event Details:

Thursday, 10 May 2018 from 0830 hrs to 1730 hrs
 Sim Kee Boon Auditorium, Singapore Aviation Academy

Thursday, 10 May 2018 from 1900 hrs to 2200 hrs
 Gala Dinner at Hotel Jen Tanglin Singapore

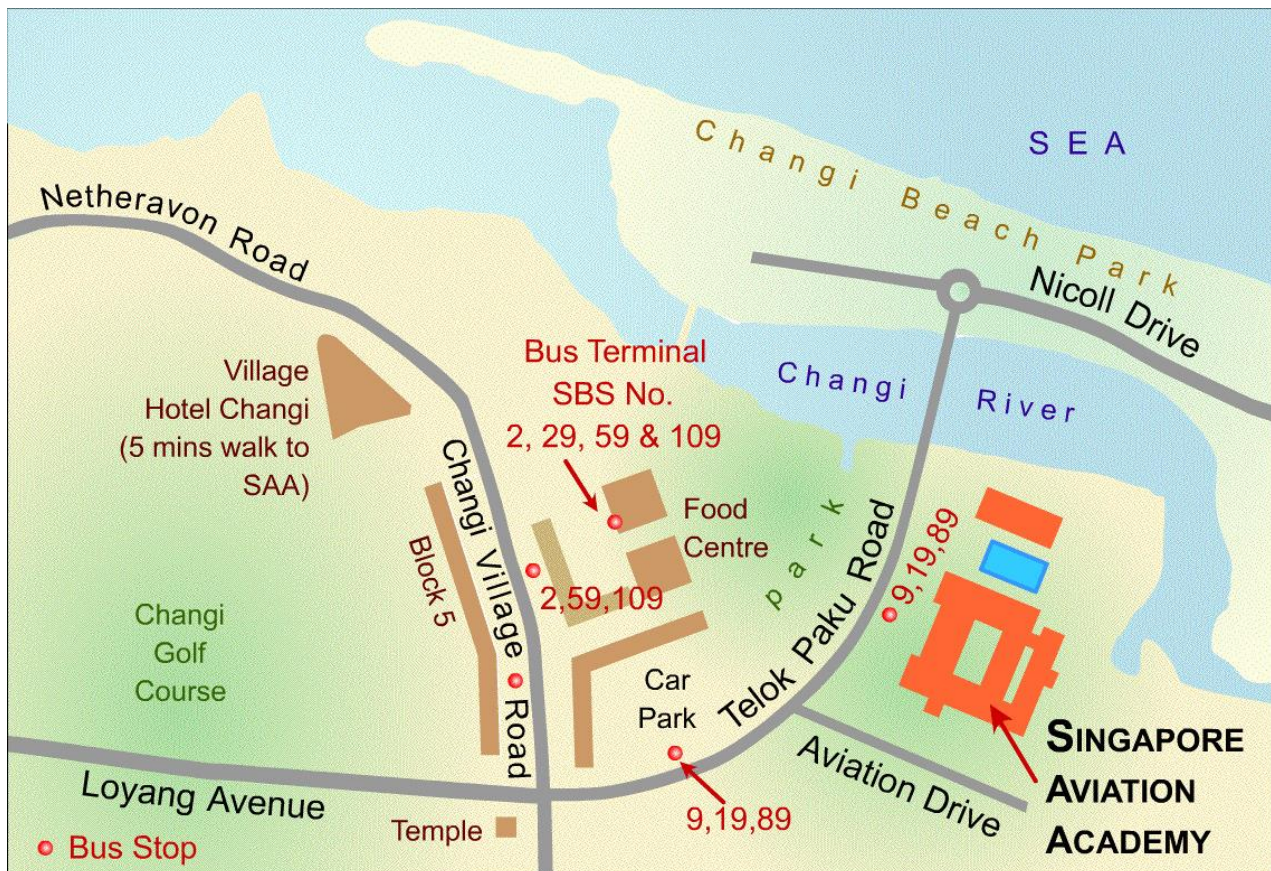
Time	Programme
0830 hrs	<p>Arrival of delegates, invited guests and speakers</p> <p>Registration will start at 0830 hrs at the main lobby.</p> <p>All delegates, guests and speakers will be invited for coffee and tea at the foyer outside Sim Kee Boon Auditorium after registration where the sponsors have set up their exhibition booths.</p>
0900 hrs to 1730 hrs	<p>18th IAFPA Aircraft Rescue and Fire-fighting Conference</p>
1730 hrs to 1830 hrs	<p>Free Time</p> <p>Delegates are given this time to freshen up before the Gala Dinner.</p>
1830 hrs	<p>Transportation to Gala Dinner</p> <p>Transport in the form of two 45-seater coaches will be provided to bring delegates from SAA at 1830 hrs to arrive at Hotel Jen Tanglin Singapore at 1930 hrs. Delegates may board these two coaches from SAA which will make a small detour to Village Hotel Changi (VHC) for delegates staying at VHC.</p>
1930 hrs	<p>Start of Gala Dinner</p> <p>Dress Code: Smart Casual</p> <p>From 1930 hrs onwards, there will be free flow of red and white wines, beer, Chinese tea and soft drinks served at Foyer Level 2 of Hotel Jen Tanglin Singapore.</p> <p>Dinner will be a 8-course Chinese menu or a 8-course Halal Chinese fusion banquet menu (for delegates who have selected the Halal option).</p>
2200 hrs	<p>End of Gala Dinner</p> <p>For the return journey, the two 45-seater coaches will depart from Hotel Jen Tanglin Singapore at 2200 hours and should reach VHC at 2300 hours.</p>
Annexes	<p>Annex C – Location Map of Hotel Jen Tanglin Singapore</p>

18TH IAFPA AIRCRAFT RESCUE AND FIRE-FIGHTING CONFERENCE 2018
9 – 11 MAY 2018

Annex A

LOCATION MAP OF SINGAPORE AVIATION ACADEMY

Address: No. 1 Aviation Drive, Singapore 499867



Parking:

- Visitors are allowed to park at any white car park lots at SAA's open carpark.
 - Carpark charges are as follows:
 - Cars: \$0.018 per minute or \$1.10 per hour.
 - Motorcycles: \$0.72 per parking session.
- Per hour rate also applies for night parking, weekends and public holidays.

18TH IAFPA AIRCRAFT RESCUE AND FIRE-FIGHTING CONFERENCE 2018
9 – 11 MAY 2018

Annex B

LOCATION MAP OF GRAND HYATT SINGAPORE

Address: 10 Scotts Road, Singapore 228211



How to get there?

- Nearest MRT: Orchard MRT Train Station: 400 meters

Parking:

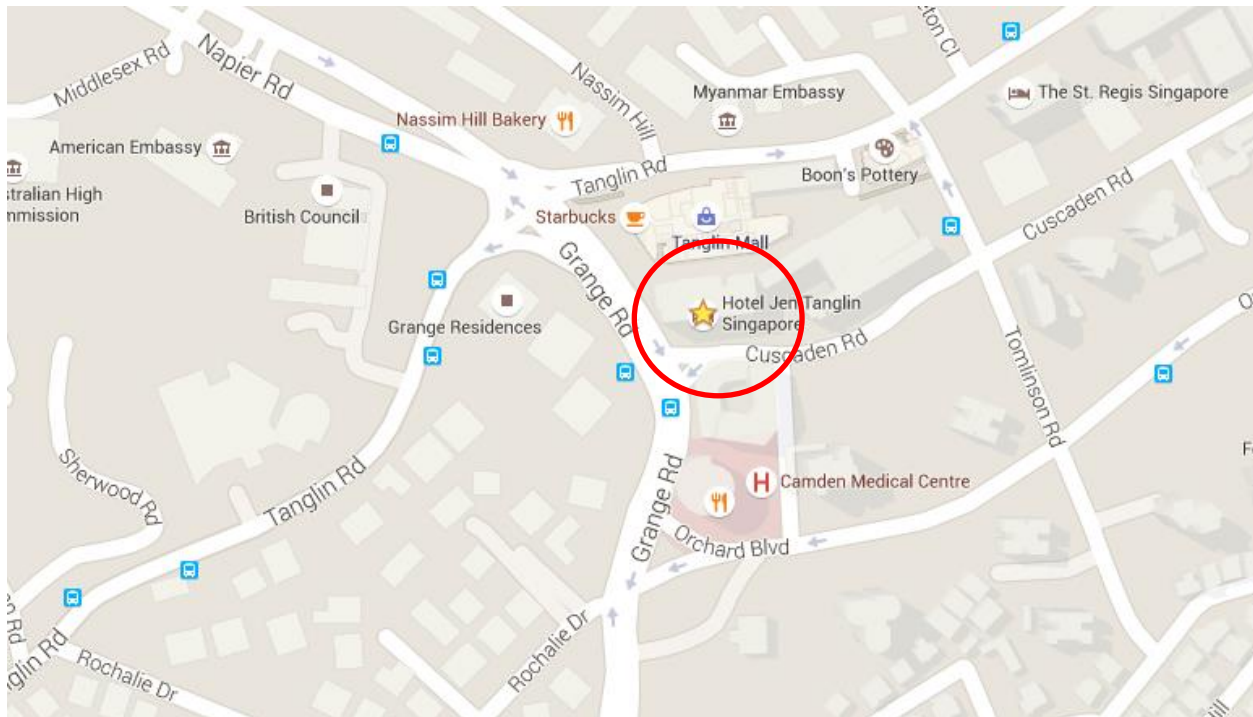
- Local delegates driving to Grand Hyatt Singapore will be given complimentary car park coupons (available on first-come-first-serve basis)
- Car park charges: \$6.00 per entry from 6pm to 3:59am the following day; valet parking per entry \$16.00

**18TH IAFPA AIRCRAFT RESCUE AND FIRE-FIGHTING CONFERENCE 2018
9 – 11 MAY 2018**

Annex C

LOCATION MAP OF HOTEL JEN TANGLIN SINGAPORE

Address: 1A Cuscaden Road, Singapore 249716



Parking:

- Local delegates driving to Hotel Jen Tanglin Singapore will be given complimentary car park coupons (available on first-come-first-serve basis)
- Car park charges: \$3.50 per entry after 5pm on weekdays