

# APPLICATION FOR FLYING INSTRUCTOR RATING (SINGLE PILOT)



Civil Aviation Authority of Singapore

## Instructions

### General

1. This application form will take approximately 10 minutes to complete. Incomplete applications will not be processed.
2. The completed form is to be submitted to:  
*My PEL Hub, Safety Policy and Planning Division, Civil Aviation Authority of Singapore,  
South Finger Pier Level 3, #038-035, Singapore Changi Airport Terminal 2, Singapore 819643*

### Collection

3. Processing of the application will take approximately 7 working days from the date of submission. You will be notified via SMS when the certificate is ready for collection.

### Supporting Documents Required

	For CAAS Use
<b>For All Cases</b>	
Photocopies of existing Flight Crew Licence, associated ratings and Flying Instructor Rating Certificate, if any.	
<b>For Initial Issue</b>	
Photocopies of Flying Log Book (evidence of completing approved Instructor Course and Tests)	
Evidence of Pre-entry results or exemptions, if any, and CAAS approval to attend Flying Instructor Course	
<b>For Additional Aircraft Type</b>	
Photocopies of Flying Log Book (evidence of completing approved Instructor Course on new Aircraft Type sought and successful Test)	
<b>For Removal Of Instructor Limitations</b>	
Photocopies of Flying Log Book (evidence of completing the approved Instructor Course and Test)	
Evidence of CAAS approval to attend Instructor Course for removal of limitation	

### Part IA – Type of Application (Please tick the appropriate boxes in each column)

<input type="checkbox"/> AFI  <input type="checkbox"/> FI	<input type="checkbox"/> Initial issue <input type="checkbox"/> Renewal <input type="checkbox"/> Additional Aircraft Type (Please specify: _____ ) <input type="checkbox"/> Removal of limitation ( <input type="checkbox"/> Aerobatics <input type="checkbox"/> Navigation )
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### Part IB – Type of Training Authorisation (Please tick the appropriate box)

I am applying for:	<input type="checkbox"/> PPL Training <input type="checkbox"/> CPL Training <input type="checkbox"/> MPL Training Phase 1	<input type="checkbox"/> Aircraft Rating Training <input type="checkbox"/> Instrument Rating Training <input type="checkbox"/> Night Rating Training <input type="checkbox"/> Assistant/ Flying Instructor Rating Training
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<b>Part II – Applicant Information</b>	
Name as in NRIC / Passport: (please underline surname)	
Email address:	Tel (Home):
	Tel (Mobile):
Mailing address:	
Organisation:	Licence type & No:

<b>Part III – For Initial Issue and Addition of Aircraft Type</b>		
Aircraft type sought for Endorsement:	Hours flown as PIC on aircraft type sought:	Flight instruction hours received on Instructor Course:

<b>Part IV – For Removal of Flying Instructor Limitation</b>		
Aircraft type on which Test was conducted:	Ground tuition hours received on approved Course:	Flight instruction hours received on approved Course:

<b>Part V – For Renewal of Flying Instructor Rating</b>		
Aircraft Type sought for Endorsement:	Expiry Date of FI Rating:	Date of latest FI Rating Test:

**Part VI – Declaration and Consent to Disclosure and Collection of Information.**

Please answer all the questions below. If the answer is "Yes", please provide details in the textbox below, otherwise please check "No".

	<u>Yes</u>	<u>No</u>
1. Have you contravened any provision in the Air Navigation Act or any aviation safety subsidiary legislation that results in imposition of conditions, suspension or revocation of your aviation safety instrument?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you currently or have been disqualified from holding any aviation safety instrument?	<input type="checkbox"/>	<input type="checkbox"/>
3. Are you currently being or have you been the subject of any investigation or suspension actions by any civil aviation authority(s)?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you have any history of physical or mental health or serious behavioural problems?	<input type="checkbox"/>	<input type="checkbox"/>
5. Are you convicted for any offence, whether or not the conviction was in a Singapore court?	<input type="checkbox"/>	<input type="checkbox"/>

**If "Yes", please provide details:**

- I hereby declare that I will maintain secrecy of all radiotelephony communications and shall not improperly divulge to any person the purpose or contents of any message which may come to my knowledge in connection with the operation of any radio apparatus on board the aircraft.

I declare to the best of my knowledge and belief that the statements made and the information supplied in this form are complete and correct. I understand that any false representations made by me for the purpose of procuring the Singapore aviation safety instrument is an offence under section 29C(1)(b) of the Air Navigation Act and I may be subject to the penalties stipulated thereunder and any Singapore aviation safety instrument granted pursuant to the application will be revoked.

I agree that CAAS may collect, use, and disclose my personal data to the Government of the Republic of Singapore and other public agencies, and aviation authorities, as provided in this application form, or obtained by CAAS as a result of processing my application for the purposes of assessing my application and the administration of any regulatory document that may be granted by CAAS, verification of regulatory documents issued by CAAS, or enforcing and ensuring my compliance with the relevant transport safety regulatory requirements.

- I agree that CAAS may collect and use my personal data, which includes my contact information (e.g. email addresses, phone numbers and postal addresses) to receive information on aviation-related events and training.

Please visit <https://www.caas.gov.sg/privacy-statement> for further details on our privacy statement.

Signature of Applicant :

Date (dd/mm/yyyy) :

**Part VII – For Official Use (delete accordingly)**

1. Aircraft type endorsed on Licence **YES / NO**
2. Log Book Hours verified (for Initial issue/Additional Type) **YES / NO / NA**
3. Instructor Rating Recommended by Examiner (Form FC24) **YES / NO**

**(Note: Do not issue AFI / FI Certificate if any 'NO' to the above.)**

Date application received:

Received By:

Date applicant notified:

Document issued by: