

3 Nov 2020

**COVID-19 PRECAUTIONARY MEASURES AT AIRPORT
– ROSTERED ROUTINE TESTING FOR AIRPORT WORKERS**

With effect from 1 Nov 2020, the following airport workers are required to go through Rostered Routine Testing (RRT) for COVID-19 test every 14 days:

- a. workers who normally interact with travellers;
- b. workers whose work involves handling travellers' belongings; or
- c. workers whose work involves touching surfaces that travellers come into contact with.

2 Every employer of the airport worker referred to in paragraph 1 (“the relevant employee”) is to schedule a RRT swab appointment for that relevant employee using the [Swab Registration System](#) (SRS), except relevant employees who are non-Singapore Citizen or Permanent Resident (SC/PR). The employer must also log in to the [SRS](#) in a timely manner to update changes to its list of relevant employees who must undergo RRT, including to add a new relevant employee or to remove a relevant employee who has left its employ. The relevant employee may take their test at either the Regional Screening Centre (RSC) at Changi Airport or RSCs designated by HPB.

3 Particulars of any relevant employee who is a SC/PR must be manually keyed into the SRS before the first RRT swab appointment is made. Subsequent RRT appointments will be automatically assigned by the SRS. The particulars of any relevant employee who is a non-SC/PR must be submitted to CAAS who will schedule swab appointments for them.

4 Each employer must submit to CAAS its list of relevant employees who must undergo RRT in the template as shown in **Annex A**, and update CAAS promptly of any changes to the list.

5 With immediate effect, any relevant employee who fails to undergo a scheduled RRT swab within 14 days of the previous swab will not be permitted to work at the airport. His/her airport pass will be suspended until the RRT swab test has been taken and the outcome is negative. Employers of relevant employees must therefore track and schedule their relevant employees for RRT promptly.

6 Enquiries may be made to CAAS at CAAS_COVID19@caas.gov.sg. For queries on the use of SRS, please write to AskSRS@hpb.gov.sg.

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[no signature required]

Annex A – Template for companies to submit list of relevant employees for RRT

