



## **FACTSHEET:**

### **Aviation Youth Outreach Seed Fund**

#### **A. Background:**

1. The Civil Aviation Authority of Singapore (CAAS) has established an Aviation Youth Outreach Seed Fund to support youth outreach initiatives aimed at promoting the aviation industry and its careers. The main objectives are to:
  - a) Develop a passion for aviation in our youth
  - b) Educate youths about Singapore aviation and its role in nation building
  - c) Create greater awareness of aviation careers amongst youths
2. The Seed Fund was launched on 3 November 2011 and has an initial budget of \$315,000 to support initiatives up to 31 March 2015.

#### **B. Eligibility:**

1. Any industry association, company, school, society or student group involved in aviation-related activities may apply for funding from the Aviation Youth Outreach Seed Fund.
2. Applicants must be registered with either ACRA or ROS, with the exception of student groups. Student groups shall submit their application through their schools/institutions, with a letter of support from the principal. (Note that fund disbursement shall also be made to the school/institution.)
3. For activities which may involve more than one company or group, the application form should be submitted by an identified lead applicant.



## C. Scope of Funding:

1. Funding for each successful applicant shall be limited to 2 projects per year. All funded projects shall list CAAS as a sponsor or supporting agency.
2. The funding level and criteria for each project are as follows:
  - a) Up to 70% of qualifying costs per project capped at \$20,000 per project, whichever is lower;
  - b) Minimum outreach to 20 youths under each project per day (where applicable);
  - c) For longer-term initiatives, funding shall not exceed 2 years for any project
3. Funding will be commensurate with achievement of key performance indicators to be determined by CAAS. Possible key performance indicators include:
  - a) Number of beneficiaries (eg. number of participating schools and students)
  - b) Number of supporting organisations (eg. industry organisations, companies)
  - c) Retention or return rate of students for related events
4. Funding may cover qualifying costs which include but are not limited to the below.
  - a) programme or curriculum development costs
  - b) collateral design and printing costs
  - c) marketing costs
  - d) manpower and expertise costs (limited to external consultants and experts engaged for the duration of the planning and execution event only)
  - e) cost of venue, set-up, facility and equipment
  - f) cost of refreshments and entertainment (limited to use for the duration of the event only)



## **D. Funding Disbursement:**

1. Funds disbursement arrangement is done on a reimbursement basis at the end of the project and upon submission of expenditure evidence. For long-term projects exceeding 1 year, applicants may request for reimbursement on an annual basis.

\*\* For special cases, applicants may request for an upfront disbursement of not more than 50%, which shall be evaluated where necessary.

**For any clarification, please email us at [caas\\_ai@caas.gov.sg](mailto:caas_ai@caas.gov.sg).**

**Applicants are strongly encouraged to speak to a CAAS officer before submitting an application.**