

# APPLICATION FOR SAR-66 AIRCRAFT MAINTENANCE LICENCE (INITIAL / VARIATION)



## Instructions

### General

1. This application form will take approximately 20 minutes to complete. Incomplete applications will not be processed.
2. The completed form is to be submitted to:  
*My PEL Hub, Safety Policy and Planning Division, Civil Aviation Authority of Singapore,  
South Finger Pier Level 3, #038-035, Singapore Changi Airport Terminal 2, Singapore 819643*

### Payment

3. You are required to make payment through credit card (VISA/ MasterCard) at the point of application. Please refer to the Twelfth Schedule of the Air Navigation Order for the application fee.
4. For payments made by Telegraphic Transfer, please note the following details:

Bank Name: DBS Bank Ltd  
 Bank Address: 12 Marina Boulevard, DBS Asia Central,  
 Marina Bay Financial Centre Tower 3,  
 Singapore 018982  
 Account Name: Civil Aviation Authority of Singapore  
 Account No.: 0039186673  
 Bank Code: 7171  
 Branch Code: 003  
 Swift Code: DBSSSGSG

Please state the payment description in the format as shown below:

Purpose of Payment For	Payment Description	Example
Aircraft Maintenance Engineer Licence (AML) - Organisation	[AML][Initial/Renewal] [Reference Letter No.]	AML Renewal ABC123456

### Collection

5. You will be notified when the licence is ready for collection.

### Supporting Documents

	For Initial Issue (Basic Licence)	For CAAS Use
1	Recent coloured passport photograph (white background) with your name written on the back	
2	Copy of identity document (e.g. front & back of your NRIC)	
3	Copy of letter from the SAR-145 organisation a. confirming your years of aircraft maintenance experience on the relevant category of aircraft b. containing a recommendation for the grant of the appropriate licence based on its own assessment of you	
4	Copy of SAR-147 Certificate of Recognition for basic training programme (if applicable)	
5	Copy of the basic examination result certificates	
6	Copy of Schedule of Experience (SOE - Basic) on aircraft of relevant category	

<b>For Initial Issue (Basic Licence with Type Rating)</b>		
1	Recent coloured passport photograph with your name written on the back	
2	Copy of identity document (e.g. front & back of your NRIC)	
3	Copy of completed Personnel Resume form CAAS AME06	
4	Copy of letter from the SAR-145 organisation: <ul style="list-style-type: none"> <li>a. confirming your years of aircraft maintenance experience on the relevant category and specific type of aircraft</li> <li>b. containing a recommendation for the grant of the appropriate licence and type rating based on its own assessment of you</li> </ul>	
5	Copy of SAR-147 Certificate of Recognition for basic training programme (if applicable)	
6	Copy of the basic examination result certificates	
7	Copy of Schedule of Experience (SOE - Basic) on aircraft of relevant category	
8	Copy of type training certificate / examination certificate	
9	Copy of structured practical training certificate(s) (if applicable)	
10	Copy of Schedule of Experience (SOE - Type)	
<b>For Foreign Licence Conversion</b>		
1	Recent coloured passport photograph (white background) with your name written on the back	
2	Copy of identity document (e.g. photograph page of your passport)	
3	Copy of completed Personnel Resume form CAAS AME06	
4	Copy of letter from the SAR-145 organisation: <ul style="list-style-type: none"> <li>a. stating its intention to employ you or that you are already under its employment</li> <li>b. containing a recommendation for the grant of the appropriate licence and type rating(s) based on its own assessment of you</li> </ul>	
5	Copy of foreign licence	
6	Copy of licence validation authorization letter (to foreign licence issuing authority)	
7	Copy of the basic examination result certificates for the CAAS basic examinations in Module 9 (Human Factors) and 10 (Aviation Legislation)	
8	Copy of type course certificate(s)	
9	Copy of structured practical training certificate(s) (if applicable)	
<b>For Inclusion of Another Category</b>		
1	Copy of SAR 147 Certificate of Recognition for bridging training programme (if applicable)	
2	Copy of the basic examination result certificates (if applicable)	
3	Copy of the Schedule of Experience (SOE - Basic) (if applicable)	
4	Copy of letter from the SAR-145 organisation for inclusion of Category C (if applicable)	
5	Copy of foreign licence (if applicable)	
6	Copy of licence validation authorization letter (to foreign licence issuing authority) (if applicable)	
<b>For Inclusion of Type Rating</b>		
1	Copy of type training certificate / examination certificate	
2	Copy of structured practical training certificate (if applicable)	
3	Copy of Schedule of Experience (SOE - Type) (if applicable)	
4	Copy of letter from the SAR-145 organisation to justify the need for (if applicable): <ul style="list-style-type: none"> <li>a. inclusion of Category C Rating; or</li> <li>b. obtaining aircraft type rating that is not in its SAR-145 approval capability list; or</li> <li>c. obtaining aircraft type rating that is not in Singapore Register</li> </ul>	
5	Copy of foreign licence (if applicable)	
6	Copy of licence validation authorization letter (to foreign licence issuing authority) (if applicable)	

	<b>For Removal of Limitation (Basic Licence)</b>	
1.	Copy of Basic Conversion Course (BCC) Certificate (if applicable)	
2.	Copy of basic examination result certificates (if applicable)	
3.	Copy of Schedule of Experience (SOE - Basic) (if applicable)	
4.	Copy of foreign licence (if applicable)	
5.	Copy of licence validation authorization letter (to foreign licence issuing authority) (if applicable)	
	<b>For Removal of Limitation (Type Rating)</b>	
1.	Copy of type training / exam certificate	
2.	Copy of structured practical training certificate (if applicable)	
3.	Copy of Schedule of Experience (SOE - Type) (if applicable)	
4.	Copy of foreign licence (if applicable)	
5.	Copy of licence validation authorization letter (to foreign licence issuing authority) (if applicable)	

Part I – Application Type (Please tick the appropriate box)			
I am applying for:	Initial Issue (Basic Licence with one type rating) - \$132	<input type="checkbox"/>	Initial Issue (Basic Licence only) - \$132 <input type="checkbox"/>
	Inclusion of Another Category	<input type="checkbox"/>	*Inclusion of Type Rating - \$66 each <input type="checkbox"/>
	Removal of Limitation (Basic Licence)	<input type="checkbox"/>	Removal of Limitation (Type rating) <input type="checkbox"/>
	*If the type rating has been endorsed for a particular category or (sub)category, no payment is needed for the inclusion of that type rating in another new category or (sub)category.		
	Current CAAS Licence Number (if applicable):		
	<b>In Category:</b>	<b>A</b>	<b>B</b>
	Aeroplanes	A1 <input type="checkbox"/>	B1.1 <input type="checkbox"/>
	Aeroplanes Piston	A2 <input type="checkbox"/>	B1.2 <input type="checkbox"/>
	Helicopter Turbine	A3 <input type="checkbox"/>	B1.3 <input type="checkbox"/>
	Helicopter Piston	A4 <input type="checkbox"/>	B1.4 <input type="checkbox"/>
	Avionics		B2 <input type="checkbox"/>
		Base Maintenance Certifying Engineer <input type="checkbox"/>	

**Part II – Personal Particulars**Name as in NRIC/ Passport:  
(please underline surname)

Mailing Address:

Date of Birth:  
(dd/mm/yyyy)Passport Number & FIN Number:  
(for **non**-Singapore Citizens)

Organisation:

Designation:

Mobile Number:

Email Address:

NRIC Number:  
(For Singapore Citizen/ PR)Passport Number & FIN Number:  
(for **non**-Singapore Citizens)

Country of Birth:

Nationality

**Part III – Initial Issue (Basic Licence) / Inclusion of Another Category****1. SUMMARY OF EXPERIENCE – SOE (Basic)**SAR-147 Student  Experience credit claimed:Other Experienced Applicant **(Please attached additional pages, if required)**

Dates	Aircraft	Engine(s)	Description of Work

**2. EXAM MODULES COMPLETED**

(Sub) Cat	Mod		Exam	(Sub) Cat	Mod		Exam
	01	<input type="checkbox"/>	Mathematics		11A	<input type="checkbox"/>	Turbine Aeroplane Aerodynamics, Structures & Systems
	02	<input type="checkbox"/>	Physics		11B	<input type="checkbox"/>	Piston Aeroplane Aerodynamics, Structures & Systems
	03	<input type="checkbox"/>	Electrical Fundamentals		12	<input type="checkbox"/>	Helicopter Aerodynamics, Structures & Systems
	04	<input type="checkbox"/>	Electronics Fundamentals		13	<input type="checkbox"/>	Aircraft Aerodynamics, Structures & Systems
	05	<input type="checkbox"/>	Digital Techniques/Electronic Instrument systems		14	<input type="checkbox"/>	Propulsion

	06	<input type="checkbox"/>	Materials & Hardware		15	<input type="checkbox"/>	Gas Turbine Engine
	07	<input type="checkbox"/>	Maintenance Practices		16	<input type="checkbox"/>	Piston Engine
	08	<input type="checkbox"/>	Basic Aerodynamics		17	<input type="checkbox"/>	Propeller
	09	<input type="checkbox"/>	Human Factors		60	<input type="checkbox"/>	Bridging Exam for Category A
	10	<input type="checkbox"/>	Aviation Legislation		50	<input type="checkbox"/>	Essay Paper for Categories A & B

Examination credit claimed:

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 .....

#### Part IV – Inclusion of Type Rating

Aircraft Type/Series	Engine	Type course certificate / Exam results for simple airplanes		Structured practical training certificate		SOE (Type) (number of days)
		(Tick where applicable)				
		Yes	No	Yes	No	

(Please attached additional pages, if required)

#### Part V – Removal of Limitation

##### 1. From Basic Licence

(Sub) category	Limitation(s) to be removed (State limitation number(s))	Passed full complement of SAR-7 E, I & R or A&C papers		Passed BCC course		Have SOE (Basic)	
		(Tick where applicable)					
		Yes	No	Yes	No	Yes	No
A1							
A2							
A3							
A4							
B1.1							
B1.2							
B1.3							
B1.4							

B2							
C							
<b>1. From Type Rating</b>							
Aircraft Type/Series	Engine	Limitation(s) to be removed (State limitation number(s))	Type course certificate / Exam results for simple airplanes		Structured practical training certificate		SOE (Type) (number of days)
			(Tick where applicable)				
			Yes	No	Yes	No	
<b>(Please attached additional pages, if required)</b>							

<b>Part VI – Declaration and Consent to Disclosure and Collection of Information</b>		
Please answer all the questions below. If the answer is "Yes", please provide details in the textbox below, otherwise check "No".		
	<b><u>Yes</u></b>	<b><u>No</u></b>
1. Have you contravened any provision in the Air Navigation Act or any aviation safety subsidiary legislation that results in imposition of conditions, suspension or revocation of your aviation safety instrument?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you currently or have been disqualified from holding any aviation safety instrument?	<input type="checkbox"/>	<input type="checkbox"/>
3. Are you currently being or have you been the subject of any investigation or suspension actions by an civil aviation authority(s)?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you have any history of physical or mental health or serious behavioural problems?	<input type="checkbox"/>	<input type="checkbox"/>
5. Are you convicted for any offence, whether or not the conviction was in a Singapore court?	<input type="checkbox"/>	<input type="checkbox"/>
<b>If "Yes", please provide details:</b>		
<input type="checkbox"/> I hereby declare that I will maintain secrecy of all radiotelephony communications and shall not improperly divulge to any person the purpose or contents of any message which may come to my knowledge in connection with the operation of any radio apparatus on board the aircraft.		

I declare to the best of my knowledge and belief that the statements made and the information supplied in this form are complete and correct. I understand that any false representations made by me for the purpose of procuring the Singapore aviation safety instrument is an offence under section 29C(1)(b) of the Air Navigation Act and I may be subject to the penalties stipulated thereunder and any Singapore aviation safety instrument granted pursuant to the application will be revoked.

I agree that CAAS may collect, use, and disclose my personal data to the Government of the Republic of Singapore and other public agencies, and aviation authorities, as provided in this application form, or obtained by CAAS as a result of processing my application for the purposes of assessing my application and the administration of any regulatory document that may be granted by CAAS, verification of regulatory documents issued by CAAS, or enforcing and ensuring my compliance with the relevant transport safety regulatory requirements.

(Please check the box below to indicate your preference)

- I agree that CAAS may collect and use my personal data, which includes my contact information (e.g. email addresses, phone numbers and postal addresses) to receive information on aviation-related events and training.

Please visit our <https://www.caas.gov.sg/privacy-statement> for further details on our privacy statement.

Signature of Applicant:

Date (dd/mm/yyyy):

**For Official Use**

Date application received (dd/mm/yyyy):	Received by:	Document Issued by:	Date applicant notified (dd/mm/yyyy):
Attach Receipt Issued by POS	Receipt No:	Payment method: <input type="checkbox"/> Telegraphic Payment <input type="checkbox"/> Credit Card	