

APPLICATION FOR APPOINTMENT AS A SENIOR AUTHORISED FLIGHT EXAMINER



Instructions

General

1. This form will take approximately 10 minutes to complete.
2. All fields in the form must be completed unless otherwise indicated. Incomplete forms will not be processed.
3. The completed form is to be submitted to the CAAS:

Personnel Licensing Section, Safety Policy & Licensing Division, Civil Aviation Authority of Singapore, Singapore Changi Airport Terminal 2, South Finger Pier Level 3, Unit No. 038-039 Singapore 819643

Collection

4. Assessment of the application would take approximately 7 working days from the date of submission. You will be notified via SMS when the certificate is ready for collection.

Supporting Documents to be Submitted

	For CAAS Use
For Initial Appointment	
A copy of a valid CPL/ATPL (Pages 1 to 4)	
A copy of Certificate of Tests (both Instrument Rating and Aircraft Rating)	
A copy of current Flying Instructor Rating	
A copy of current Authorised Flight Examiner Certificate	
For Reappointment	
A copy of a valid CPL/ATPL (Pages 1 to 4)	
A copy of Certificate of Tests (both Instrument Rating and Aircraft Rating)	
A copy of current Flying Instructor Rating	
A copy of current Authorised Flight Examiner Certificate	
A copy of current SAFE Certificate	
CAAS Form FC37A (Record of Tests/ Checks), supported and certified by the company	
For Change of Aircraft Type	
A copy of a valid CPL/ATPL (Pages 1 to 4)	
A copy of Certificate of Tests (both Instrument Rating and Aircraft Rating)	
A copy of current Flying Instructor Rating	
A copy of current Authorised Flight Examiner Certificate	
A copy of SAFE Certificate on previous aircraft type	

Part I – SAFE Application

Purpose of Application: Initial Appointment Additional Authorisation
 Reappointment Change of Aircraft Type

Type of AFE Surveillance Checks Sought for the following Tests: PPL Final Handling Test Aircraft Rating Test
 CPL General Flight Test Instrument Rating Test
 MPL Final Assessment Test Flying Instructor Rating Test

Aircraft Type Sought for Authorisation :

Part II – Applicant Information	
Name as in NRIC/ Passport: (please underline surname)	
Mailing Address:	
Tel (Home):	Email:
Tel (Mobile):	
Organisation:	Designation:

Part III – Licence Information		
Licence Type:	Licence No:	Date of Expiry:
Date of last Aircraft Rating test:		Date of last Instrument Rating test:
Date of FI Expiry :	Date of AFE Expiry:	Date of SAFE Expiry: (where applicable)

Part IV – Qualifying Requirements	
Date completed CAAS SAFE Induction / Refresher Briefing : _____	
Period Served as an AFE: _____	
SAFE Surveillance Check was conducted	
by _____ on _____	
(Name of CAAS Inspector)	(Date)

Part V – Declaration by Applicant	
<p>I declare to the best of my knowledge and belief that the information supplied in this form are complete and correct. I understand that any false representation made by me for the purpose of obtaining the SAFE Authorisation is an offence under the Air Navigation Order (ANO) and I may be subject to the penalties stipulated there under and the authorisation granted pursuant to the application will be revoked.</p> <p>I confirm that I have not been subjected to any technical or disciplinary enquiry in the last 5 years for initial appointment or the last 2 years for reappointment. If yes, the details are as below:</p> <hr/> <hr/>	
Signature : _____	Date : _____

Part VI - Declaration by Employer in Support of Application

We support the application for the appointment as a Senior Authorised Flight Examiner (SAFE). He shall be bound by the rules and regulations of CAAS when exercising the privileges of an SAFE. We undertake to inform CAAS when the SAFE is no longer required to exercise his privileges, relinquished his role or ceased to be employed by the organisation. The information provided in this application form has been verified.

Signature : _____

Date : _____

Name / Designation : _____

Company Stamp : _____

For Official Use

Date of Application
Received (dd/mm/yyyy):

Received By:

Date of Notification
to Applicant:

Authorisation Issued By: