

APPLICATION FOR PROFESSIONAL PILOT LICENCE



Civil Aviation Authority of Singapore

Instructions

General

1. This application form will take approximately 30 minutes to complete. Incomplete applications will not be processed.
2. This application form is to be submitted only after ascertaining that your Class 1 medical has been assessed as “fit” by the Civil Aviation Medical Board (CAMB) or if you have a Class 1 medical which will remain valid for at least 2 weeks from the date of this application.
3. The completed form is to be submitted to:
Personnel Licensing Section, Safety Policy & Licensing Division, Civil Aviation Authority of Singapore, South Finger Pier level 3, #038-039, Singapore Changi Airport Terminal 2, Singapore 819643

Payment

4. You are required to make payment through credit card (VISA/ MasterCard), cheque or money order at the point of application.
5. An assessment fee of \$83 is required unless the application is submitted as part of the foreign licence conversion process .
6. Crossed cheque payment must be made payable to “Civil Aviation Authority of Singapore”.

Collection

7. Assessment of the application would take approximately **7 working days** from the date of submission. You will be notified when the licence is ready for collection. The licence is to be collected from the CAAS Personnel Licensing Section office.

Documents to be Submitted

	For CPL/ MPL Application:	For CAAS Use
1.	A recent coloured passport photograph with your name written on the back	
2.	All cross country entries should be clearly indicated in the flying logbook	
3.	All flying logbooks with entries in ink and certified by the Training Organisation	
4.	Summary of flying hours certified by the Training Organisation	
5.	Copy of the course completion certificate issued by the Training Organisation	
6.	Copy of all CAAS examination results	
7.	English Language Screening Result (FC95A) if applicable. Applicants who completed the Aviation English Competency Test (AECT), please inform the Licensing Officer.	
8.	Flight Test reports (Eg. CPL General Flight Test, MPL Final Assessment Test, Instrument Rating Test)	
9.	Application for Aircraft Rating (FC32) with Flight Test Report	
10.	Application for Flight Radiotelephony Operator Licence (FC10), if applicable	
11.	For MPL applicants, completion of ≥6 take-off and landings in the aircraft	
	For ATPL Application:	
1.	A recent coloured passport photograph with your name written on the back	
2.	All flying logbooks with entries in ink and certified by Employer	
3.	Summary of flying hours certified by the Air Operator	
4.	Most recent Aircraft Rating Test Report (Base Check) and Instrument Rating Test Report	
	For CPL/ ATPL Application Through Foreign Licence Conversion:	
1.	A recent coloured passport photograph with your name written on the back	
2.	Copy of passport / NRIC (for Singaporeans/PR)	
3.	Copy of billing document / tenancy agreement stating (only for Non-Singaporeans)	
4.	Copy of all CAAS examination results (including aircraft type technical examination)	
5.	Flight Test reports (Eg. Instrument Rating Test)	
6.	English Language Screening Result (FC95A) if applicable. Applicants who completed the Aviation English Competency Test (AECT), please inform the Licensing Officer.	
7.	Application for Aircraft Rating (FC32) with Flight Test Report	
8.	Application for Flight Radiotelephony Operator Licence (FC10), if applicable	

Part I – Application for the Issue of MPL/CPL/ATPL (Please tick the appropriate box)

Application for:	<input type="checkbox"/> Multi-Crew Pilot Licence	Aircraft Type to be endorsed in licence: (State only the most recent current type)
	<input type="checkbox"/> Commercial Pilot Licence	
	<input type="checkbox"/> Commercial Pilot Licence with Instrument Rating	
	<input type="checkbox"/> Airline Transport Pilot Licence	
<input type="checkbox"/> I will be involved in single-crew public transport of passengers	<input type="checkbox"/> I am < 40 years	Licence Fee: \$144
	<input type="checkbox"/> I am ≥ 40 years old	Licence Fee: \$72
<input type="checkbox"/> I will be involved in multi-crew public transport of passengers	<input type="checkbox"/> I am < 60 years	Licence Fee: \$144
	<input type="checkbox"/> I am ≥ 60 years	Licence Fee: \$72
<input type="checkbox"/> I am applying for the licence not via the foreign licence conversion process	Assessment Fee: \$83	

Part II – Personal Particulars

Name as in NRIC/ Passport: (please <u>underline</u> surname)		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth: (dd/mm/yyyy)	Age: (as at date of application)	NRIC Number: (For Singapore Citizen/ PR)
Address:	Tel (Home):	
	Tel (Mobile):	
Email:	Training Organisation:	
Employer:	Designation:	
For PR and non-Singapore Citizen:		
Country of Birth:	FIN/ Passport No:	
Nationality:	Country of Issue for Passport:	

Part III – Particulars of Licence Already Held

Type of Licence:	Licence Number:	
Country of Issue:	Licence Expiry Date:	Medical Expiry:
Type of Instrument Rating:	Date of Last Instrument Rating Test:	
Aircraft Ratings Endorsed in the Licence		
Type of Aircraft	PIC / Co-Pilot	Date of Last Aircraft Rating Test

Part IV – Declaration and Consent to Disclosure and Collection of Information.

I am currently not and have not been the subject of any investigations or suspension actions by any civil aviation authority(s). I am not, or have not committed, or been charged, in court with any psychoactive substance abuse offences. I am not suffering from any physical or mental condition which renders me unfit to exercise the privileges of this aviation safety instrument.

I declare to the best of my knowledge and belief that the statements made and the information supplied in this form are complete and correct. I understand that any false representations made by me for the purpose of procuring the Singapore aviation safety instrument is an offence under the Air Navigation Order (ANO) and I may be subject to the penalties stipulated there under and any Singapore aviation safety instrument pursuant to the application will be revoked.

I authorise the collection by the Chief Executive of the Civil Aviation Authority of Singapore or any person authorised by the Chief Executive, and the disclosure to the Chief Executive by any person, organisation or government department of any details of my knowledge & compliance with transport safety regulatory requirements.

I authorise the Chief Executive to use, and disclose, the information obtained about me for any purpose under the Air Navigation Order, or other such purpose permitted by law.

Signature of Applicant:	Date (dd/mm/yyyy):
-------------------------	--------------------

For Official Use

Date application received (dd/mm/yyyy):	Received by:	Document Issued by:	Date applicant notified (dd/mm/yyyy):
Attach Receipt Issued by POS	Receipt No:	Payment method: <input type="checkbox"/> Credit Card <input type="checkbox"/> Money Order (MO) <input type="checkbox"/> Cheque MO/ Cheque No.: _____	
Passed CPL/ATPL subjects? Yes / No Are the results valid? Yes / No	ELP Endorsement: AECT/ Screening* Level: _____ Date of Assessment: _____ Flight Test Date: AR - _____ IR - _____	Is the applicant converting from a foreign licence? Yes/No CPL/ATPL issued on the strength of: _____ (Foreign Licence Authority, Type of Licence, Licence Number) Is applicant upgrading from a converted CPL? Yes/No If yes, experience requirements are in accordance to the ATPL (Converted licence). Upgraded to ATPL through a Singapore CPL which was issued on the strength of: _____ (Foreign Licence Authority, Type of Licence, Licence Number)	

DECLARATION OF FLYING EXPERIENCE

Name: _____	Indicate the licence sought:	<input type="checkbox"/> With Instrument Rating
	<input type="checkbox"/> Airline Transport Pilot Licence	<input type="checkbox"/> Without Instrument Rating
Signature: _____	<input type="checkbox"/> Commercial Pilot Licence	<input type="checkbox"/> Approved course
	<input type="checkbox"/> Aeroplane	<input type="checkbox"/> Non-approved course
	<input type="checkbox"/> Helicopter	<input type="checkbox"/> Upgraded to ATPL from a converted foreign licence

Instructions and Notes

1. Required for application not via the Foreign Licence Conversion process
2. All cross country entries should be clearly indicated in the flying logbook
3. All claims of flight time as co-pilot under supervision of the pilot-in-command must be signed by the pilot-in-command on each flight of entry in the logbook.
4. Please indicate "NA" for fields that are not applicable.

Description		Hours	For Official Use Only
GENERAL FLYING EXPERIENCE			
(i)	As Pilot-In-Command (PIC)		
(ii)	As Pilot-In-Command Under Supervision (PIC U/S)		
(iii)	As Pilot-Under-Training (P U/T)		
(iv)	As Co-Pilot (P2)		
(v)	Total (i) + (ii) + (iii) + (iv)		
(vi)	As Pilot on multi-engine aircraft		
(vii)	As Pilot on a multi-engine civil registered Aircraft certificated for multi-crew operations		
CROSS COUNTRY FLYING			
(i)	As Pilot-In-Command (PIC)		
(ii)	As Pilot-In-Command Under Supervision (PIC U/S)		
(iii)	As Pilot-Under-Training (P U/T)		
(iv)	As Co-Pilot (P2)		
(v)	Total (i) + (ii) + (iii) + (iv)		
(vi)	Date of flight ≥ 300 nm as PIC where the aeroplane landed at ≥ 2 intermediate aerodromes	(dd/mm/yyyy)	

Description		Hours	For Official Use Only	
NIGHT FLYING				
(i)	As Pilot-In-Command (PIC)			
(ii)	As Pilot-In-Command Under Supervision (PIC U/S)			
(iii)	As Co-Pilot (P2)			
(iv)	As Pilot-Under-Training (P U/T)			
(v)	Total (i) + (iv)			
(vi)	Night Cross Country as Pilot-In-Command (PIC)			
(vii)	Night Cross Country as Pilot-In-Command Under Supervision (PIC U/S)			
(viii)	No. of Take-offs and Landings as Pilot-In-Command (PIC)			
(ix)	Date of 2 flights as PIC or PIC U/S terminating at an aerodrome ≥ 65nm from the point of departure	1. 2. (dd/mm/yyyy)		
INSTRUMENT FLYING				
(i)	As Pilot-In-Command (PIC)			
(ii)	As Pilot-In-Command Under Supervision (PIC U/S)			
(iii)	As Pilot-Under-Training (P U/T)	Single-Engine Aircraft		
		Multi-Engine Aircraft		
		Simulator		Max 20hrs
(iv)	As Co-Pilot (P2)			
(v)	Total (i) + (ii) + (iii) + (iv)			
(vi)	As Pilot in the specific helicopter type (State helicopter type _____)			

* Maximum 20hours on Instrument ground time
Maximum 30hours on Full flight simulator

DECLARATION OF FLYING EXPERIENCE FOR THE ISSUE OF A MULTI-CREW PILOT LICENCE (AEROPLANE)

Instructions and Notes:

1. Required for application **not** via the Foreign Licence Conversion process.
2. All cross country entries should be clearly indicated in the flying logbook.

				Hours Claimed		For Official Use
A	TOTAL EXPERIENCE AS PILOT	(i)	As Pilot in a Single-Pilot Aeroplane			
		(ii)	As Pilot Flying (PF) and Pilot Monitoring (PM) in a Multi-Crew Aeroplane	PF	PM	
		(iii)	As Pilot Flying (PF) and Pilot Monitoring (PM) in an approved Multi-Crew Flight Simulation Training Device	PF	PM	
		(iv)	Total A (i) + A(ii) + A(iii)			
		(v)	Number of unassisted Take-Offs and Landings in a Multi-Crew Aeroplane			
B	FLYING EXPERIENCE IN SINGLE-PILOT AEROPLANE	(i)	As Pilot-In-Command (PIC)			
		(ii)	As Pilot-Under-Training (P /UT)			
		(iv)	As Pilot-Under-Training (P /UT) in Upset Recovery/ Stall Training			
		(v)	As Pilot-Under-Training (P /UT) by sole reference to Instruments in an Aeroplane			
		(vi)	As Pilot-Under-Training (P /UT) by sole reference to Instruments in an approved simulator			
C	CROSS- COUNTRY EXPERIENCE IN SINGLE-PILOT AEROPLANE	(i)	As Pilot-In-Command (PIC)			
		(ii)	As Pilot-Under-Training (P U/T)			
		(iii)	Date of flight \geq 150 nm as PIC on aeroplane, whereby 2 landings were made, one at least 50nm from the aerodrome of departure		(dd/mm/yyyy)	
D	NIGHT FLYING	(i)	As Pilot-Under-Training (P U/T)			
		(ii)	Night cross-country as Pilot-Under-Training (P U/T)			
		(iii)	Total Night Flying Hours			
		(iv)	Number of Night Flights			
		(v)	Takeoff and Landings as PIC			