

Aviation Horizons Scholarship Factsheet

About the Aviation Horizons Scholarship

1 The Aviation Horizons Scholarship (AHS) is developed to meet the aspirations of aviation worker to further their studies. Under the AHS, CAAS, together with an aviation company will support the scholar's Degree or Diploma study.

Eligibility

2 To qualify for the AHS, the candidate must:

- Be a Singapore Citizen
- Be a full time employee of an eligible company in the airline or airport sector.
- Have less than 5 years of working experience in the air transport sector at the time of application
- Have a NITEC / Higher NITEC or Diploma with GPA of 3.0 or higher. The Sponsoring Company may request for a GPA requirement waiver for candidates with good work performance that does not meet this requirement. CAAS will assess waivers on a case by case basis.

3 Singapore-based companies in the airport and airline sectors with at least 30% of their revenues from airport and airline businesses are eligible to nominate their employees for the AHS as a Sponsoring Company. The Sponsoring Company shall:

- Ensure that the scholar selects a course relevant to his/her work. The course shall be approved by both the Sponsoring Company and CAAS. Generally, part-time courses are preferred, although applications for full-time courses could be considered on a case by case basis.
- *[For part time courses]* Ensure that the scholar completes his / her Degree or Diploma within 5 years, and implement a minimum service period of 1 year with the Sponsoring Company upon the completion of studies.
- *[For full time courses]* Ensure that the scholar completes his / her full-time Degree or Diploma within 4 years, and implement a minimum service period of 2 years with the Sponsoring Company upon the completion of studies.
- Provide the necessary support for the scholar, in terms of time off and study leave, to enable the scholar to fulfill his / her study obligations.
- Disburse the AHS award to the scholar.

Funding

4 Successful AHS candidates will receive funding support for his / her Degree or Diploma study.

Option 1 – Sponsoring Company co-funds portion of course fees

- CAAS will fund up to 50% of course fees, capped at \$15,000 for each scholarship
- Sponsoring Company will fund a minimum of 30% of course fees
- Scholar pays a maximum of 20% of course fees
- CAAS will also provide the scholar with a starting allowance of \$2,000 and an annual allowance of \$2,400 per year for up to 5 years (*for part-time courses*) or \$12,000 per year up for up to 3 years (*for full time courses*).

Option 2 – Scholar co-funds remainder of course fees after AHS support

- **This option is for part-time courses only.**
- CAAS will fund up to 50% for course fees, capped at \$15,000 for each scholarship

- Scholar pays remainder of course fees
- CAAS will also provide the scholar with a starting allowance of \$2,000 and an annual allowance of \$2,400 per year for up to 5 years.

Application Process

5 Sponsoring companies may obtain an application form from CAAS. The form must be jointly filled by the Sponsoring Company and candidate, and be submitted with all relevant documents to CAAS. The application will be acknowledged within three working days and processed within 4 weeks upon full submission of all required information. Upon successful AHS award, a Letter of Offer will be issued by CAAS to the Sponsoring Company.

- 6 Required documents for application include:
- Copy of candidate's NRIC (both sides)
 - Copy of candidate's ITE or diploma certificates and transcripts
 - Testimonials or any character reference letters
 - Recommendation letter from candidate's supervisor or Sponsoring Company's HR

Disbursement Process

7 The AHS award will be disbursed to the Sponsoring Company in stages:

Milestone		Disbursement Limit
		Percentage of Approved Grant for Course Fees
1	Commencement of course by scholar	30% of approved grant and starting allowance of \$2,000
2	Successful passing of half of the number of modules required for completion of the course of study	40% of approved grant
3	Graduation of scholar from the course of study with a minimum GPA of 2.5	30% of approved grant
4	Annual submission of Progress Report and Claim Form	Study allowance of \$2,400 (for part time courses) or \$12,000 (for full time courses) per year on 31 Jan or 31 Jul whichever is earlier.

Contact Us

8 For enquiries / applications, please contact:

Civil Aviation Authority of Singapore

Email: caas_ai@caas.gov.sg

Website: <http://www.caas.gov.sg/caas/en/index.html>

List of full time programmes supportable under the AHS

Note: List is non-exhaustive. Companies can propose other courses for CAAS' consideration.

S/No	Institutions	Programmes
1	Nanyang Polytechnic	Programmes should be relevant to applicant's work in the industry, for example <ul style="list-style-type: none">• Diploma in Logistics and Operations Management• Diploma in Aviation Management and Services• Bachelor of Engineering (Engineering Systems and Design)
2	Ngee Ann Polytechnic	
3	Republic Polytechnic	
4	Singapore Polytechnic	
5	Temasek Polytechnic	
6	National University of Singapore	
7	Nanyang Technological University	
8	Singapore Management University	
9	Singapore Institute of Technology	
10	Singapore University of Design and Technology	
11	SIM University	
12	Embry Riddle Aeronautical University	<ul style="list-style-type: none">• Bachelor of Science in Aviation Business Administration