

APPLICATION FOR PERMIT TO CARRY MUNITIONS OF WAR BY AIR

Instructions to Applicants

1. Applicants are required to complete this application form when applying for munitions of war permit, and submit it to CAAS no later than seven (7) days before the date of shipment.
2. An application for an **Ad-Hoc** Permit to carry munitions of war must be submitted to the parties listed below by post, fax or e-mail:
 - (i) Dangerous Goods Permit Application
Airworthiness / Flight Operations Division
Civil Aviation Authority of Singapore
Singapore Changi Airport P O Box 1, Singapore 918141
E-mail: CAAS_dangerousgoods@caas.gov.sg
 - (ii) Police Licensing & Regulatory Department (PLRD), Singapore Police Force
Fax: +65 6223 4704
Email: spf_licensing@spf.gov.sg

***Please note that applications for the permit to carry Munitions of War (for Sporting Purposes) need not be sent to PLRD.**

3. Failure to complete this form in full will result in a delay in processing your application.
4. To obtain an **Ad Hoc Permit**, applicants must submit the following supporting documents:
 - (i) Air Waybill
 - (ii) Shipping Invoice / Commercial Invoice
 - (iii) Import and Export License (For import/export/transshipment of MOW to, from or through Singapore, attach the **“Singapore Police Force Request Form for Import/Export/Transshipment of Arms and Explosives.”** with approval granted by PLRD)
 - (iv) End-User Certificate
 - (v) Dangerous Goods Shipper’s Declaration (for munitions of war classified as dangerous goods)
 - (vi) Any other documents in connection with the carriage of munitions of war by the air should be duly submitted with along with this application

5. An application for a **Block Permit** to carry munitions of war must be submitted by post, fax or e-mail to:
- Dangerous Goods Permit Application
Airworthiness / Flight Operations Division
Civil Aviation Authority of Singapore
Singapore Changi Airport P O Box 1, Singapore 918141
E-mail: CAAS_dangerousgoods@caas.gov.sg
6. To obtain a **Block Permit**, applicants must submit the following supporting documents:
- (i) Air Operator's Certificate (AOC).
 - (ii) Operations Specifications which states the Dangerous Goods Authorisation.
7. A fee of S\$45 per permit is payable upon the issuance of an Ad Hoc Permit.
8. A fee of S\$380 per permit is payable upon the issuance of a Block Permit.
9. Applicants granted with either an Ad Hoc Permit or a Block Permit to carry munitions of war must comply with the following:
- (i) If the munitions of war are also classified as dangerous goods, the holder of the permit must comply with the provisions of Annex 18 to the Convention on International Civil Aviation and the current edition of the International Civil Aviation Organization (ICAO) Technical Instructions for the Safe Transport of Dangerous Goods by Air as well as Paragraph 50D of the Air Navigation Order (ANO).
 - (ii) The holder of the permit shall immediately notify Airport Emergency Service Division of any dangerous goods incident or accident by telephone at +65-6541 2525, and submit a report to CAAS using CAAS form AW139 Part 4 to this email address at caas_dfirs@caas.gov.sg within 24 hours of the incident/accident. The holder of the Permit shall follow up with a detailed investigation report, within 14 days of the incident/accident occurring, containing the sequence of events that caused the incident/accident and the corrective measures taken to prevent a recurrence of such incidents/accidents.
10. The Permit may be withdrawn without notice in the event of a violation of any of the conditions or regulations mentioned above.

11. Successful applicants of an **Ad Hoc** Permit must note the following:
- (i) To submit a notification form attached hereto as **Form A** to CAAS upon completion of the flight.
 - (ii) To use the Ad Hoc Permit on a single return flight within its validity period of 2 weeks.
12. Successful applicants of a **Block** Permit, must note the following:
- (i) To submit a monthly summary report attached hereto as **Form B** to CAAS at "CAAS_dangerousgoods@caas.gov.sg" not later than ten (10) days from the end of each month to which the report relates. A "nil" return is necessary.
 - (ii) To retain all detailed records of munitions of war consignments for at least 3 months after the date of carriage and produce these records to CAAS for inspection as requested.
 - (iii) To obtain all necessary consent from the competent authorities of the States as they may impose restrictions on the carriage of munitions of war on an aircraft that flies over the States in the course of its journey, or on the territory of which it may land.
 - (iv) To use the Block Permit within its validity period of 6 months.
 - (v) To submit a separate application to CAAS for renewal of a Block permit.

Airline: _____ Air Waybill No.: _____

APPLICATION FOR PERMIT TO CARRY MUNITIONS OF WAR BY AIR

1. General Information

1.1 This application is for a/an:

- Ad Hoc Permit to carry munitions of war (valid for a single return flight) *(Please complete page 4 to 7 only)*
- Ad Hoc Permit to carry munitions of war **(for sporting purposes)** (valid for a single return flight) *(Please complete page 4 to 6 and 8 only)*
- 6-months Block Permit to carry munitions of war (valid for a series of flights over a period of 6 months and granted to **Singapore carriers** only) *(Please complete page 4 and 6 only)*
- 6-months Block Permit to carry munitions of war **(for sporting purposes)** (valid for a series of flights over a period of 6 months.) *(Please complete page 4, 6 and 9 only)*

1.2 Full legal name of the operator:

1.3 Name and contact details of person within the operator's head office with overall responsibility for the carriage of munitions of war by air.

Name:

Job title:

Address:

Phone:

Fax:

Email:

1.4 Name and contact details of person in the operator's Singapore office with overall responsibility for the carriage of munitions of war by air.

Name:

Job title:

Address:

Phone:

Fax:

Email:

1.5 Approval to carry dangerous goods (applicable if any of the Munitions of War to be carried are classified as **Dangerous Goods** under the ICAO Technical Instructions for the Safe Transport of Dangerous Goods by Air)

CAAS Dangerous Goods Permit No.:
(dd/mm/yyyy)

The mentioned permit is valid until:

Airline: _____ Air Waybill No.: _____

2. Details of Consignment (For applications for Ad Hoc Permits only):

2.1 Carrier (s) involved:

2.2 Flight No:

2.3 Routing of consignment:

Import Export Transshipment

2.4 Date/period of intended carriage:

2.5 Aircraft type: Passenger aircraft Freighter aircraft

2.6 Pattern of operations: Scheduled operations Charter operations

2.7 Location of operations: Changi Airport Seletar Airport

2.8 Air Waybill no:

2.9 Name and address of shipper:

2.10 Name and address of consignee:

2.11 Consignment Details (Munitions of War classified as Dangerous Goods)

PROPER SHIPPING NAME (FROM THE IATA LIST OF DANGEROUS GOODS)	UN NUMBER	QUANTITY OF MUNITIONS OF WAR (PCS / ROUNDS)	PACKING INSTRUCTION	NETT QUANTITY PER PACKAGE	TOTAL WEIGHT	OTHER NOTES

2.12 Consignment Details (Munitions of War **NOT** classified as Dangerous Goods)

DESCRIPTION OF MUNITIONS OF WAR (RIFLES/PISTOLS/WEAPON PARTS ETC)	QUANTITY (PCS)	OTHER NOTES

Note: Please continue on additional pages, if necessary

Airline: _____ Air Waybill No.: _____

3. Declaration by Applicant

I hereby declare that the information provided in this application and the accompanying documents are true and correct to the best of my knowledge. I understand that it is an offence under paragraph 61(1)(c) of the Air Navigation Order to make a false representation for the purpose of procuring this permit.

3.1 Name (in full):

3.2 Designation:

3.3 Signature & Company Stamp: _____ Date: _____

This declaration shall be made by the person identified in **paragraph 1.4** of this form.

4. Billing Party Information

Name:

Job title:

Organisation:

Address:

5. Mailing Party of the Original Permit if different from Paragraph 1.4

Name:

Job title:

Organisation:

Address:

FOR OFFICIAL USE ONLY

Date of Receipt:	Permit No. (s) :
Name of Approving Officer: Signature & Date:	Period of Validity :

Airline: _____ Air Waybill No.: _____

MUNITIONS OF WAR (MOW) CHECKLIST FORM

Application of ad hoc permit for carriage of Munitions of War (MOW)

PART I - DETAILS OF ATTACHMENT

Please ensure that the following supporting documents are submitted alongside with the application form:-

	YES	NO
(1) Air Waybill	<input type="checkbox"/>	<input type="checkbox"/>
(2) Shipping / Commercial Invoice	<input type="checkbox"/>	<input type="checkbox"/>
(3) Import and Export License <small>(For import/export/transshipment of MOW to, from or through Singapore, attach the "Singapore Police Force Request Form for Import/Export/Transshipment of Arms and Explosives." with approval granted by PLRD)</small>	<input type="checkbox"/>	<input type="checkbox"/>
(4) End-User Certificate issued by the consignee	<input type="checkbox"/>	<input type="checkbox"/>

If any of the above documents is **NOT** attached, please specify the reason:-

PART II - ACKNOWLEDGEMENT

I hereby certify that:-

- A. All the supporting documents which are declared above are duly attached;
- B. Failure to submit complete supporting documents may result in undue delay in processing the application.

Name & Designation

Signature, Company Stamp & Date

Airline: _____ Air Waybill No.: _____

MUNITIONS OF WAR (MOW) SPORTING PURPOSE CHECKLIST FORM

Application of ad hoc permit for carriage of Munitions of War (MOW) *Sporting Purpose*

PART I - DETAILS OF ATTACHMENT

Please ensure that the following supporting documents are submitted alongside with the application form:-

	YES	NO
(1) Air Waybill	<input type="checkbox"/>	<input type="checkbox"/>
(2) Shipping / Commercial Invoice	<input type="checkbox"/>	<input type="checkbox"/>
(3) Import and Export License <small>(For import/export/transshipment of MOW to, from or through Singapore, attach the "Singapore Police Force Request Form for Import/Export/Transshipment of Arms and Explosives." with approval granted by PLRD)</small>	<input type="checkbox"/>	<input type="checkbox"/>
(4) End-User Certificate issued by the consignee	<input type="checkbox"/>	<input type="checkbox"/>
(5) Other Relevant Documentation <small>(eg: Acknowledgement, Letter or Approval from other Organizations)</small>	<input type="checkbox"/>	<input type="checkbox"/>

If any of the above documents is **NOT** attached, please specify the reason:-

PART II - ACKNOWLEDGEMENT

I hereby certify that:-

- A. All the supporting documents which are declared above are duly attached;
- B. Failure to submit complete supporting documents may result in undue delay in processing the application.

Name & Designation

Signature, Company Stamp & Date

Airline: _____

MUNITIONS OF WAR (MOW) CHECKLIST FORM

Application of block permit for carriage of Munitions of War (MOW) *Sporting Purpose*

PART I – DETAILS OF ATTACHMENT

Please ensure that the following supporting documents are submitted alongside with the application form:-

	YES	NO
(1) Air Operator Certificate (AOC)	<input type="checkbox"/>	<input type="checkbox"/>
(2) Operations Specifications which states the Dangerous Goods Authorisation.	<input type="checkbox"/>	<input type="checkbox"/>

If any of the above documents is **NOT** attached, please specify the reason:-

PART II - ACKNOWLEDGEMENT

I hereby certify that:-

- A. All the supporting documents which are declared above are duly attached;
- B. Failure to submit complete supporting documents may result in undue delay in processing the application.

Name & Designation

Signature, Company Stamp & Date

[To be completed by holders of an Ad Hoc Permit to carry munitions of war / dangerous goods]

NOTIFICATION OF CARRIAGE OF MUNITIONS OF WAR / DANGEROUS GOODS

In compliance with Permit No. _____ under the Air
Waybill No(s) _____ issued to _____ (the Airline)
on _____ (Date) I, _____ Passport/NRIC No.
_____ on behalf of the Airline wish to notify you of the following:

Flight No/Date of Carriage: _____

(Please check as appropriate)

the consignment contents were carried as per application.

the consignment contents are different from application. (Please complete the following table)

<u>Description of MOW:</u>	<u>Quantity of MOW carried:</u>

Name & Designation

Signature, Company Stamp & Date

[To be completed by holders of a Block Permit to carry munitions of war]

**MONTHLY REPORT OF
CARRIAGE OF MUNITIONS OF WAR
FOR THE MONTH OF [_____] / _____ (YEAR)**

In compliance with Permit No. _____ issued to
_____ (the Airline) on _____ I, _____
Passport/NRIC No. _____ on behalf of the Airline hereby submit
this report of the carriage of munitions of war on board the flights during the month of
_____ as indicated in Attachment I.

I confirm that all detailed records of the munitions of war consignments carried referred to
in Attachment I will be retained for three months from the date of carriage and declare that
all conditions of the Permit have been fully complied with.

Name & Designation

Signature, Company Stamp & Date

**ATTACHMENT 1 TO MONTHLY REPORT OF
CARRIAGE OF MUNITIONS OF WAR**

PERMIT NO:

MONTH:

DATE	FLT NO	ROUTE	AWB NO	CONSIGNOR	CONSIGNEE	DETAILS OF CONSIGNMENT		
						UN NBR	QTY	DESCRIPTION