

APPLICATION FOR REPLACEMENT OF AIRCRAFT MAINTENANCE LICENCE (AML)/ AIRCRAFT RADIO OPERATOR APPROVAL (AROA)



Instructions

General

1. This application form will take approximately 5 minutes to complete. Incomplete applications will not be processed.
2. The completed form is to be submitted to:
*Personnel Licensing Section, Safety Policy & Licensing Division, Civil Aviation Authority of Singapore,
South Finger Pier Level 3, #038-039, Singapore Changi Airport Terminal 2, Singapore 819643*

Payment

3. The replacement fee is \$33.00.
4. You are required to make payment through credit card (VISA/ MasterCard), cheque or money order at the point of application.
5. Crossed cheque payment must be made payable to "Civil Aviation Authority of Singapore".

Collection

6. Assessment of the application would take approximately *5 working days* from the date of submission. You will be notified when the licence is ready for collection at the Personnel Licensing office.

Supporting Documents

	Documents Required:	For CAAS Use
1.	Submit one recent coloured passport photograph of size 35mm x 45mm with your name written on the back.	
2.	Submit a copy of identity document. (Eg. NRIC (front & back) OR passport)	
3.	Copy of police report	

Part I - Application Type (*Please tick the appropriate box(es)*)

I am applying for the replacement of:

- Aircraft Maintenance Licence (AML)
 Aircraft Radio Operator Approval (AROA)

Part II – Applicant Information

Name as in NRIC / Passport:
(please underline surname)

Mailing Address:

Date of Birth:
(dd/mm/yyyy)

Tel (Home):

NRIC Number:
(For Singapore Citizen / PR)

Tel (Mobile):

Name of Employer:

Licence Number:

For non-Singapore Citizen:

Nationality:

Passport No:

Country of Issue:

Part III – Declaration and Consent to Disclosure and Collection of Information.

I hereby declare that I have lost my **Aircraft Maintenance Licence (AML) and/or Aircraft Radio Operator Approval (AROA)* and that my **Aircraft Maintenance Licence (AML) *and/or Aircraft Radio Operator Approval (AROA)* has/have been genuinely misplaced without any malevolence. I have made a police report which I declare to be true and accurate in its detail.

I am currently not and have not been the subject of any investigations or suspension actions by any civil aviation authority(s). I am not, or have not committed, or been charged, in court with any psychoactive substance abuse offences. I am not suffering from any physical or mental condition which renders me unfit to exercise the privileges of this aviation safety instrument.

I declare to the best of my knowledge and belief that the statements made and the information supplied in this form are complete and correct. I understand that any false representations made by me for the purpose of procuring the Singapore aviation safety instrument is an offence under the Air Navigation Order (ANO) and I may be subject to the penalties stipulated there under and any Singapore aviation safety instrument granted pursuant to the application will be revoked.

I authorise the collection by the Chief Executive of the Civil Aviation Authority of Singapore or any person authorised by the Chief Executive, and the disclosure to the Chief Executive by any person, organisation or government department, of any details of my knowledge & compliance with transport safety regulatory requirements.

I authorise the Chief Executive to use, and disclose, the information obtained about me for any purpose under the Air Navigation Order, or other such purpose permitted by law.

Signature of Applicant :	Date (dd/mm/yyyy) :
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For Official Use			
Date application received (dd/mm/yyyy):	Received by:	Issued by:	Date applicant notified (dd/mm/yyyy):
Attach Receipt Issued by POS	Receipt No:	Payment method: <input type="checkbox"/> Credit Card <input type="checkbox"/> Money Order (MO) <input type="checkbox"/> Cheque MO/ Cheque No.: _____	

**delete where appropriate*